



GIRL SCOUT DRIVE-THRU COOKIE BOOTH COVID STRATEGY

Looking to host a drive-thru booth and want some pointers on social distancing? Check out our recommendations below.

HOW TO RUN A SOCIALLY DISTANT DRIVE THRU BOOTH:

- All locations must be requested through eBudde as a My Sale. Enter "Drive Thru" in the Contact field.
- You must have permission from the location to use their lot, make sure it is a large enough space to be able to keep girls away from traffic
- Everyone should wear masks
- There must be two adults and between two and eight girls
 - Roles for girls Creating and marketing signage to encourage customers, relaying information between stations, placing cookies in cars
 - Roles for adults money handling & transactions, sanitizing baskets, supervising cookies to car transfers
- Maintain 6' social distancing. See attached layout for suggested traffic pattern





RECOMMENDATIONS

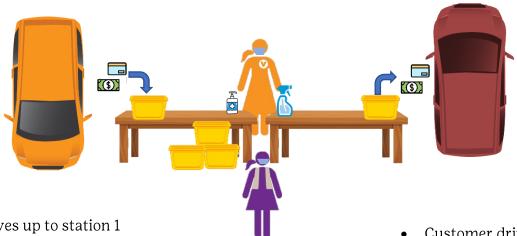
- Keep stock of cookies under table to limit contact and shade from sunlight & only pull out packages requested by customer
- Encourage cashless transactions if possible (i.e. Paya App or Cookies in Hand from Digital Cookie)
 - o If using Digital Cookie, alternate between girls to share credit or reassign sales in eBudde
- Consider using coolers without ice for storing chocolate varieties as weather gets warmer
- Assign jobs for the entire day (i.e. one person is handling money, one is handling cookies)
- Clean all tables and chairs several times throughout the day
- Have hand sanitizer available at every station for use between each customer transaction
- Use posters to advertise price and goals that also encourage social distancing
 - o Consider printing the Cookie Varieties flyer from eBudde Help Center as it will show nutritional information without customers having to handle packages. Place in a plastic sleeve that can be wiped between transactions
- Have bins or trays available for safe money transactions. Consider creative options plastic shoe boxes, cookie sheet, Tupperware something able to be easily cleaned between transactions

Girl Scout Cookie Booth Safe Selling Process for Drive Thru Booths

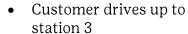
START HERE END HERE

STATION 1

STATION 3



- Customer drives up to station 1
- Adult volunteer stands 6 feet away from car and takes cookie order
 - Volunteer lets Girl Scout know what cookies to have ready at station 2
- Customer utilizes basket at end of table to deposit payment method
- Volunteer asks customer to roll up window while grabbing basket with payment
- Volunteer processes payment and returns change/credit card back to basket at end of table of station 3



- Customer's change/credit card is returned at this station
- After basket is empty and customer drives away, basket is to be sanitized









- Customer drives up to station 2
- Girl Scout will get order ready and place on table
- Customer is asked to open back seat or trunk of car
- Volunteer take order from table and deposits into back of vehicle and sends customer to station 3