


**Girl Scouts.**  
**MOBILE SHOP REQUEST FORM**

If you are having an event with 25 or more Girl Scouts we would like to bring the Girl Scout Council Shop to you by providing a mobile shop! Please submit this form at least 4 weeks prior to planned event date: **GSNEO – Girl Scout Shop, One Girl Scout Way, Macedonia, OH 44056, *nfinnerty@gsneo.org* or fax 330-467-1901.** Requests will be scheduled with a staff or volunteer, as available, attend your event with merchandise appropriate for the age level(s) and event type.

Troop/Group # \_\_\_\_\_ Program Level D B J C S A Service Unit \_\_\_\_\_

Requestor's Name \_\_\_\_\_ Girl Scout Position Title \_\_\_\_\_

Address \_\_\_\_\_  
Street City Zip

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Number of girls expected \_\_\_\_\_ Number of adults expected \_\_\_\_\_

Type of Event \_\_\_\_\_

(Explain on reverse if more room is needed - Be specific!)

to be held on \_\_\_\_\_ at \_\_\_\_\_  
Date Place (provide directions on back if necessary)

between \_\_\_\_\_ and \_\_\_\_\_  
Start End

Preferred time of mobile shop \_\_\_\_\_

Preferred type of merchandise to be available \_\_\_\_\_

Will tables be provided for set up of merchandise and transactions?  **Y** (preferred)  **N**

\_\_\_\_\_  
 Requestor's Signature Date Submitted



*Helpful Hints:*

- Remember to let your girls and parents know about the mobile shop well in advance so the girls and parents will have money to spend.
- If your leaders need to place orders for other items and want to pick them up at the event, we encourage pre-orders by calling 330-983-0509.
- If you do not receive an e-mail confirmation or a call by one of our shop or UB employees within one week of submitting your request please call our Lead Shop Coordinator 800-852-4474 x.0509.

Thank you! We look forward to servicing your event in the near future.