

## Financial Assistance Application

(Membership / Dues / Program / Training / Uniform & Books)

### Procedure

1. Fully complete both sides of application form. Incomplete applications may be returned or delayed in processing.
2. Submit the full form to your Troop Leader in a sealed envelop with registration information (if non-troop member submit to GSNEO Service Center).
3. Submit to your GSNEO Service Center at least 45 days prior to the date needed.
4. Requested assistance will be reviewed and both the leader and the applicant will be notified of the approved assistance.
  - a. Funding for membership dues will be submitted to GSUSA.
  - b. Funding for troop dues and non-council sponsored program and training will be sent to the Troop Leader.
  - c. Funding for GSNEO sponsored program and training will be handled internally, no check will be sent.
  - d. Funding for uniform / books will be identified in an approval letter. Redeem letter for approved items at Council Shops.

### Applicant Information

Applicant Name	<input type="checkbox"/> Girl <input type="checkbox"/> Adult	Troop #
Troop Leader Name	Service Unit	County
Program Level <input type="checkbox"/> Daisy (K-1) <input type="checkbox"/> Brownie (2-3) <input type="checkbox"/> Junior (4-5) <input type="checkbox"/> Cadette (6-8) <input type="checkbox"/> Senior (9-10) <input type="checkbox"/> Ambassador (11-12) <input type="checkbox"/> Adult		
Requestor's Name (if other than applicant)		Relationship
Address		
City	State	Zip
Email		Daytime Phone
Requestor's Signature		Date

### Assistance Requested

Request	Cost	Family/Troop Contribution	Amount Requested	Committee Use Only	
				Amount Approved	Staff Initials
<input type="checkbox"/> Membership Dues	\$12.00				
<input type="checkbox"/> Troop Dues					
<input type="checkbox"/> Program					
Program Name/Date/Location					
Offered by <input type="checkbox"/> Council <input type="checkbox"/> Troop <input type="checkbox"/> Other (list)					
<input type="checkbox"/> Adult Training Course					
Course Name/Date					
<input type="checkbox"/> Uniform / Books (check items requested)					
Daisy Tunic/Vest	<input type="checkbox"/> Daisy Tunic or Vest				
Sash or \$4 toward Vest	<input type="checkbox"/> Brownie <input type="checkbox"/> Junior <input type="checkbox"/> Cadette/Senior/Ambassador				
Council ID	<input type="checkbox"/> Daisy <input type="checkbox"/> Brownie <input type="checkbox"/> Junior/Cadette/Senior/Ambassador				
Troop Numerals	<input type="checkbox"/> Daisy <input type="checkbox"/> Brownie <input type="checkbox"/> Junior/Cadette/Senior/Ambassador			Digits: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Program Book	<input type="checkbox"/> Journey book or \$4 toward Badge book				
	<input type="checkbox"/> Journey Leader Guide or Traditional Program Leader Guide				

(A letter for approved uniform/books will be mailed to applicant for redemption at a Council Shop.)

## Financial Assistance Application (page 2)

### Financial Statement – THIS PART MUST BE COMPLETED TO BE CONSIDERED

1. Has applicant participated in most recent Fall Product Sale?  Yes    No    N/A, new member
2. Has applicant participated in most recent Cookie Sale?  Yes    No    N/A, new member
3. Has applicant received Early Bird incentives this membership year?  Reduced Membership  
 Gift Certificate    No
4. Please describe specific reasons or special circumstances you would like us to consider when determining eligibility for financial need.  
\_\_\_\_\_  
\_\_\_\_\_
5. Total Annual Family Income \$ \_\_\_\_\_ Total Number of Family Members in Household \_\_\_\_\_
6. Has the applicant received financial assistance from GSNEO this year?  Yes    No  
If yes, what was awarded? \_\_\_\_\_ Total amount \$ \_\_\_\_\_
7. Applicant/Parent/Guardian is a GSNEO volunteer?  Yes    No Volunteer Role \_\_\_\_\_

Girl Scouts is open to all girls Kindergarten through 12<sup>th</sup> grade, regardless of their ability to pay. GSNEO's annual budget has a limited provision for financial assistance for both girls and adults who request it and demonstrate a financial need. Financial Assistance may be available for membership dues, troop dues, uniforms, books, programs and training. As long as funds are available, limited financial assistance will be granted on a sliding scale based on several factors and/or considerations including, but not limited to: financial need, family resources, participation in product sales, volunteer participation from family members, and other incentives received. **However, troops should create a budget for their activities and plan money-earning activities to earn funds necessary to do these activities. The Cookie Sale is usually the troop's largest source of income.**

Financial Assistance applications are reviewed weekly. Membership fees, if granted, are sent directly to GSUSA on the members' behalf. Assistance for GSNEO sponsored program/training is applied through the Registration Department and therefore no check would be issued. Assistance for an approved, non-GSNEO sponsored program/training will be issued to the troop and sent to the Troop Leader (or parent if member is not registered to a troop). Troop dues, if granted, will be sent to the Troop Leader. If a uniform/equipment request is granted, a copy of the award letter must be brought to the council shop in order to retrieve the items. Checks, if necessary, are sent out twice per month, therefore be sure to submit your Financial Assistance application at least 45 days prior to the date needed. An award letter will be sent to the adult applicant or the applicant's parent/guardian indicating whether or not the Financial Assistance request will be granted, for what, and how much. A letter and copy of page 1 of this Financial Assistance Application will be sent to the Troop Leader, if the applicant is a member of a troop. Financial Assistance cannot be used to reimburse anyone who has already paid for membership, program/training, troop dues, or uniform/equipment.

**Financial Assistance is made possible, in part, through proceeds from the GSNEO product sale program (Fall Product and Cookies). Participation in these programs by all members of GSNEO is strongly encouraged.** If at any time you feel you can contribute to the Financial Assistance Fund, please send a donation to any GSNEO Service Center, marked as a donation for Financial Assistance.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

If application is being completed by someone other than applicant or applicant's parent/guardian, please indicate why:  
\_\_\_\_\_

**ATTACH TO MEMBERSHIP OR PROGRAM/TRAINING REGISTRATION FORM.  
SUBMIT TO YOUR LOCAL GSNEO SERVICE CENTER**

Corporate Office  
Central/North Service Center  
One Girl Scout Way  
Macedonia, OH 44056  
330-864-9933

East Service Center  
980 Warren Avenue  
Niles, OH 44446  
330-652-5876

West Service Center  
6111 S. Broadway Ave  
Lorain, OH 44053  
440-233-6112

South Service Center  
1010 Applegrove St., NW  
North Canton, OH 44720  
330-433-9485

Cleveland Field Office  
4019 Prospect Ave. #240  
Cleveland, OH 44103  
216-481-1313