## **Need more Cookies?** Cookie Reorders

# WE HAVE COOK ES®

#### What is a Cookie Reorder?

If your troop needs more cookies for booths, extra orders, or girl-delivered orders, you can get more by placing a reorder at one of our Reorder Stations (also called Cupboards).

#### Roving Cupboard

Some Reorder Stations are vehicles in parking lots that bring cookies for pickup. It might be a semi-truck, van, or panel truck. These stations are only there at certain dates and times, which you can find in eBudde. They move around during the week, so they're sometimes called "roving" Reorder Stations. You must schedule your pickup through the Transactions tab in eBudde (See page 17).

Cookie Volunteers place their reorders in eBudde by date and select where to pick up the cookies. All reorder location orders close at 10:00am 2 days prior to the date they take place to give our agents time to receive and pack the trucks with the orders.

A list of locations, dates, and times as well as maps with location of reorder will be available in the eBudde Help Center.

The roving reorders are done by the case - any order for packages at these type of reorders will be rounded up to the nearest case.

#### Stationary Cupboard

Some Reorder Stations are called Stationary Cupboards. These are usually run by a volunteer in the community or by GSNEO staff at a council office. They are open on certain days and times, which you can find in eBudde. You will need to schedule your pickup through the Transactions tab (See page 17 for help).

A list of locations, dates, and times is available in the eBudde Help Center.

You can order by the case or package at these cupboards, depending on what is in stock.

### On Your Reorder Pickup Day:

- Reorders happen in any weather rain, snow, or shine so dress for the weather!
- Review your order total and location details. Your order total can be found on the Transactions Tab when you select the cupboard line. Location maps can be found in the eBudde Help Center.
- · Clean your vehicle(s) to ensure that there is enough space for the cookie cases. If there are children in the car we will pack around them but no higher than waist height for safety.
  - Roving Cupboards (Drive-Thru Style) -These work like the big delivery day you'll drive through a car line and check in with the workers at the truck.
    - · Your scheduled time just saves your spot, it doesn't mean you'll be helped at that exact time. These cupboards are first-come, first-served.
    - You'll tell the workers your troop number and how many cases you're picking up.
    - · Unlike big deliveries, you can make changes to your order on site. You can return cases you don't want. You may be able to ask for more cases if there are extras.
    - Then, tell the workers what cookie varieties you need. Count as they load your vehicle.
  - Stationary Cupboards (Volunteer or Staff-Run Locations) You will need to load the cookies into your car yourself at these locations.
- At the end of either reorder type, you will print your name on the paperwork to verify your picked up reorder.

Reorder Stations will open for orders starting

February 16