

ALE Committee Member

Volunteer Position Description

When you see the whole, your part makes sense.

The ALE Committee helps plan and run the Adult Learning Event (A.L.E.) and ALE REMIX events, a fun, hands-on days where Girl Scout volunteers come to learn new skills and connect with each other.

Alone we can do so little; together we can do so much!

As an ALE Committee Member, you'll be supported by the Coordinator of Volunteer Leadership Development, Volunteer Support & Service Department, plus other GSNEO staff and experienced volunteer trainers.

Know your role. Rock your role.

You do not need to be a trainer or presenter to serve on this committee. ALE Committee Members support events in many ways, including planning, organization, communication, and follow-up work that happens behind the scenes. This is an ongoing opportunity, even if you are not able to attend every event in person.

Here are some of the awesome things you'll do as an ALE Committee Member:

- Help create a warm, friendly, and welcoming space for all volunteers
- Make sure lessons include current Girl Scout Three Keys to Leadership, rules, and safety practices
- Support at least 1 A.L.E. event each year (in-person or behind the scenes)
- Contribute to planning, organization, communication, and logistics before and after events
- Share information in a positive, encouraging way
- Help volunteers learn new skills so they feel confident in their roles
- Take part in check-ins and evaluations when needed
- Participate in ongoing committee work, even if you are not able to attend every event

Grow your skills, grow your future.

Being an ALE Committee Member helps you grow, too! You'll build skills like:

- | | | |
|---------------------------------|----------------------------|--|
| • Leading and motivating groups | • Managing time | • Social media and communications |
| • Teaching adults | • Teamwork | • Writing or helping shape class content |
| • Speaking in front of others | • Creative problem solving | |
| | • Planning and organizing | |

Great work starts with clear expectations.

- **Follow the Rules:** Comply with GSUSA Policies, Standards and Guidelines, Volunteer Essentials, Safety Activity Checkpoints, GSNEO Bylaws, and GSNEO Volunteer Policies.
- **Membership & Safety:** Be a current GSUSA member and pass the volunteer screening process, to help keep girls and volunteers safe.
- **Communication:** Volunteers in this role need to be able to send and receive messages through email, text, or social media and agree to receive emails and texts from GSNEO and GSUSA.
- **Renewal:** This role is reviewed every year and can be renewed if both the volunteer and council staff agree.
- **Time Expectations:** Low commitment: 1-3 hours per month
- **Training:** Completion of official onboarding course and/or peer shadowing experience to evaluate the skills necessary for independence in the Trainer/Facilitator role.
- By taking this volunteer position with Girl Scouts of North East Ohio, I promise to follow the Girl Scout Promise and Law. I will keep all Girl Scouts information about members, volunteers, and staff private and respectful.