

Board Treasurer

Volunteer Position Description

When you see the whole, your part makes sense.

As the Board Treasurer, you'll help make sure Girl Scouts of North East Ohio uses its financial resources wisely. You'll work with the Board of Directors and council leadership to provide financial oversight and support smart decisions that help girls thrive. You'll work closely with the Board Chair, CEO, Finance Committee, and council staff to support the council's mission.

Alone we can do so little; together we can do so much!

As a Board Treasurer, you'll get support the Board Chair and the Governance, Finance, and Fund Development teams at GSNEO. You will also work with our executive-level staff members to stay in-the-know on important issues.

Know your role. Rock your role.

Here are some of the awesome things you'll do as a Board Treasurer:

- **Provide Financial Oversight:** Help the board understand the council's financial health by reviewing budgets, financial reports, and other key information.
- **Support Smart Decisions:** Work with the Board of Directors to make informed financial decisions that support the council's mission.
- **Promote Good Stewardship:** Help make sure the council's financial resources are managed responsibly and used to support Girl Scout programs.
- **Partner with Council Leadership:** Work with the CEO, finance staff, and Finance Committee to review financial plans and discuss important updates.
- **Support Board Responsibilities:** Carry out the financial responsibilities of the Treasurer and help the board complete other duties as needed.

Great work starts with clear expectations.

- **Follow the Rules:** Comply with GSUSA Policies, Standards and Guidelines, Volunteer Essentials, Safety Activity Checkpoints, GSNEO Bylaws, and GSNEO Volunteer Policies.
- **Financial Expectations:**
 - Become an Annual (\$45) or Lifetime (\$400) member of Girl Scouts of the USA
 - Financial supporter at an annual giving level of \$500, as well as participation in major capital campaigns
 - Support and assist with fundraising by identifying and assisting with relationships for sponsorships, underwriting, etc.
- **Communication:** Volunteers in this role need to be able to send and receive messages through email or phone.
- **Term:** Board Treasurers serve two (2) year terms, which commences at the close of the Annual Meeting. No member shall serve more than a total of three (3) consecutive years.
- **Meetings and Time Commitment:**
 - **New Board Member Orientation:** 1 hour
 - **Regular Board Meetings:** The Board of Directors meets formally at least four (4) times per year. The meetings are generally held virtually at the GSNEO Macedonia Service Center
 - **Annual Meeting:** Held in the spring
 - **Committee Participation:** Serve as a member of at least two (2) board committees or task group
 - **Annual Council Fundraiser:** Board members are encouraged to support all GSNEO fundraising events as ability allows, with a minimum expectation that each Director-at-Large will actively support one key annual event.
- By taking this volunteer position with Girl Scouts of North East Ohio, I promise to follow the Girl Scout Promise and Law. I will keep all Girl Scouts information about members, volunteers, and staff private and respectful.