

Career Expert

Volunteer Position Description



When you see the whole, your part makes sense.

As a Career Expert, you'll design a fun activity, project, or workshop that connects to your area of expertise. You'll give Girl Scouts a chance to learn new skills, explore new ideas, and maybe even discover a future career path!

Alone we can do so little; together we can do so much!

As a Career Expert, you'll get support from the Volunteer Partnerships Coordinator.

Know your role. Rock your role.

Here are some of the awesome things you'll do as a Career Expert:

- Plan and lead a fun activity, program, or workshop that teaches girls something new
- Provide the activity free or at low cost (Career Experts cover their own materials, snacks, or venue if needed)
- Host your event on a weekend if possible (Saturdays and Sundays work best — most events have about 20 girls)
- Handle registration yourself or ask GSNEO staff to manage sign-ups for a small per-girl fee
- Submit a simple proposal describing your activity (we'll give you the questions to make it easy)
- Talk with the Volunteer Partnership Coordinator about your proposal
- Share attendance info (names and troop numbers) with GSNEO after your event

Grow your skills, grow your future.

Being a Career Expert helps you grow, too! You'll build skills like:

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| • Planning fun events | • Leading a group | • Working with families & kids |
| • Staying organized | • Communication | • Being flexible and thinking on your feet |
| • Speaking in front of others | • Using technology | |
| • Managing time | • Teaching and mentoring | |

Great work starts with clear expectations.

- **Follow the Rules:** Comply with GSUSA Policies, Standards and Guidelines, Volunteer Essentials, Safety Activity Checkpoints, GSNEO Bylaws, and GSNEO Volunteer Policies.
- **Communication:** Volunteers in this role need to be able to send and receive messages through email, text, or social media and agree to receive emails and texts from GSNEO and GSUSA.
- **Renewal:** This role is reviewed each time the program is to be offered.
- **Time Expectations:** Occasional commitment: Flexible hours
- By taking this volunteer position with Girl Scouts of North East Ohio, I promise to follow the Girl Scout Promise and Law. I will keep all Girl Scouts information about members, volunteers, and staff private and respectful.