Welcome to GSNEO’s Learning & Resources Nook.

The Learning & Resources Nook is a site where volunteers can go for their online training needs. Learning modules are available for all volunteer roles, from troop leaders to program facilitators, and board members to product sales volunteers.

>>Go to the Learning & Resources Nook Now!

GSNEO will still offer in-person training for required hands-on courses, such as Outdoor Essentials, Outdoor Overnight Experience, First Aid/CPR/AED, and other specialized volunteer roles. Volunteers can register for these in-person training sessions through the Events Calendar or the events section of the Learning & Resources Nook.

New Modules added all the time!

Check often in the Learning & Resources Nook. We are continuously adding courses for other volunteer categories and enrichment topics.

Accessibility

The Learning and Resource Nook is accessible from any device that is connected to the internet, 24 hours a day, 7 days a week. The site is designed to work on your desktop/laptop computer, as well as a tablet or smart phone. If you have difficulty viewing the modules or experience problems, please check the FAQs located on each course page for optimal system requirements.

Logging In

First thing you will do on your first visit to this site is to create a log in.

On the Log In screen, click on the “Create a New Account.” We suggest you use the same user name and password that you use for MyGS. (Your email as the username and create a password.)
Complete the required fields indicated by a red * and click “Create my new account.”

You will receive a confirmation email at the email address you supplied. Go to that email and confirm your new account request. You may have a blue link to click on or a web address that you should copy and paste in your browser. You must complete this step to set up your new account.

Note: If you don’t see the email in your Inbox, please check your spam or junk folder for the email. If you still do not receive a confirmation email, please don’t worry! Not all email servers work the same and yours or your email security settings may be blocking this confirmation email. Send a message to webmaster@gsneo.org and we’ll manually confirm you in the Learning & Resources Nook so you can get started!
Learning & Resources Nook Instructions

Once you have either clicked on or pasted the web address into your browser, you will see the following message:

Time to Take Courses

Click on the “Continue” button that will take you to a listing of all course categories that are available and under construction. There you will see images of all available course categories and those still under construction display a “Coming Soon” label. Select an available course category.
Learning & Resources Nook Instructions

Once you click on a course category, you will see the course structure appear, similar to the image below. Click on the “triangles” to open and close course topics.

- Course modules that are required are listed under a green “Required” header.
- Course modules that are recommended are listed under a gold “Recommended” header.
- To receive the virtual badge for the entire course, you must complete all the modules listed under the green “Required” header.
Select the module you would like to complete, click on it and your learning module will open.

Click the “Enter” button and your module begins.

*Note: Modules open in a new window. You must have your Internet Pop Up Blocker turned off or modules will not be able to display or open. If the window that your module appears on is cut off, use your mouse to drag open the window size to view the entire module screen.*

Now watch the module, and then answer the questions where you are prompted. These questions are your learning quiz. You must receive at least a 70% grade to pass most modules.
Learning & Resources Nook Instructions

When you have completed the module, a check mark will appear next to its title on the course page.

If a check mark does not show, simply refresh your page.

Note: There are web links to learning material or modules, that are indicated by a icon, you will be responsible for clicking on the link and manually placing the check mark in those check boxes once you have completed that task/module.

Modules with the box icon will automatically place a check mark in the check box when the module is complete.
Exploring the Site Amenities

Profile Information

Click on your name in the upper right hand corner to open a dropdown menu with the options that you can select. The profile view shows you all badges that you have earned, details of courses you have completed, and log in activity.
Edit Profile

The edit profile view allows you to make changes to your profile such as, your name, email, who can see your email address, address, personal description and photo.
Dashboard

Dashboard will display the courses that you have completed. On the right, you will see your latest badges.
Grades

This option will show you your grade on each module and course that you have completed.
Preferences

This view gives you the ability to edit your profile, change passwords, and manage your badges.
Learning & Resources Nook Instructions

Calendar

This is the final option to view under your name. The calendar will show GSNEO trainings that are scheduled, highlighted in GREEN. Complete details about GSNEO in-person learning opportunities will be listed on the page. A link to register for these trainings are included with each event.

You may also add personal or troop events/activities to this calendar that will only be viewable by you.

Now that we’ve covered the learning aspect of the site, let’s take a look at the Resources.
Resources

Each category has a Resource Section. To reach the resource section of the site, click on the bar that says “Resources.”

Once you click on the Resources, a new screen will appear with all the course resources arranged according the same headings and modules that are in other parts of the site.
Learning & Resources Nook Instructions

Troop Leader Basics Resources

Click this banner to return to the Troop Leader Basics course page.

Need Help? Visit our FAQ Page for troubleshooting tips and answers to common questions.

Open all  Close all

Instructions: Clicking on the section name will show/hide the section.

- Getting Started
- Engaging Families
- Troop Finances
- Safety & First Aid
- Troop Management
- Adult Recognition
- Additional Resources
Learning & Resources Nook Instructions

Click on the toggle of the heading you wish to open to view the resources for that section.

To exit the Resource section and return to your course listing, click on the banner at the top of the Resource section.

Summary

You should be feeling a bit more comfortable now about navigating and setting up your Learning & Resources Nook log in, profile and accessing courses.

If you have questions, click on the “Help” button that is on every course page, and it will take you to a FAQ. The FAQ has trouble shooting and viewing tips.

Email webmaster@gsneo.org and place Learning & Resource Nook in the subject line if you still have questions.