

Volunteer Position Description: Camp Coach

Summary: Camp Coaches are positive, caring, responsible, adult volunteers who serve as a trusted friend and guide to girls and leaders at camp. They support and facilitate safe troop/group camping at all GSNEO Council owned properties.

Position Supported By: The Coordinator of Leadership and Development, the Volunteer Support & Service Department. Additional support provided by a combination of staff and volunteers including the Registration Specialist, as well as GSNEO staff from Customer Care, and the Properties Managers.

Responsibilities:

- Monitor, support and assist troop/group use of GSNEO properties.
- Work with camp managers to perform check-in/check-out procedures for troop/groups upon their arrival and departure. Notify Property Director and/or Properties Manager of problems/emergencies.
- Maintain GSNEO safety and policy procedures of public areas and clear emergency lane in parking lot.
- Manage usage of GSNEO program equipment available for borrowing and/or rental.
- Complete site rounds visiting occupied sites at least once per weekend to offer mentorship, coaching and compliance with safety policies and procedures.
- Monitor camp phone/answering machine and deliver emergency messages to troops/groups where applicable.
- Remain at camp for the duration of weekend. If unable to attend scheduled weekend, secure a replacement Camp Coach and notify Volunteer Support & Services of changes.
- Remain up to date on camp policies and procedures. Engage in continuing education in Outdoor Essentials and camp policies. Keep open communicate with GSNEO staff challenges, trends successes and camp experiences.

Marketable Skills and Abilities:

- Communication & Collaboration
- Supervising Volunteers
- Problem Solving
- Training & Development
- Leadership & Coaching
- Conflict Resolution
- Report Completion
- Time Management

Position Commitments:

- Membership & Administration
 - This is an administrative role
 - Maintain a current GSUSA membership and complete the volunteer screening process to help ensure the safety of the girls and volunteers served through Girl Scouts.
 - Agree to opt-in to receive emails and text messages from GSNEO and GSUSA.
 - Comply with GSUSA Policies, Standards and Guidelines, Volunteer Essentials, Safety Activity Checkpoints, GSNEO Bylaws, and GSNEO Volunteer Policies.
- Complete and submit Camp Coach Report online at the end of the weekend, prior to leaving camp
- Attend required Camp Coach meetings and trainings.

Term: 12 months, option to renew upon mutual agreement between yourself & council staff.

Time in the role: Friday-Sunday, 2 weekends per Girl Scout year

Required Training: Outdoor Essentials, hold and maintain a current First Aid CPR/AED Certification, gsLearn Camp Coach Orientation, Camp Compass, Outdoor Essentials Continuing Education courses, Shadow 3 active camp coaches before you are considered approved to camp coach.

Highly Recommended: Tents & Adirondacks, Backpacking, Commercial Kitchen Training.

By accepting this volunteer position with Girl Scouts of North East Ohio I agree to abide by the Girl Scout Promise and Law. I will respect and maintain the confidentiality of all privileged information related to Girl Scouts, its girl and adult members, volunteers, and staff to which I am exposed while serving as a volunteer.

The Girl Scout Mission, Promise and Law are shared by every member of Girl Scouting and define the way Girl Scouts agree to act every day toward one another, other people, and the world.

Girl Scout Mission: Girl Scouting builds girls of courage, confidence, and character, who make the world a better place

Girl Scout Promise:

On my honor, I will try, to serve God and my country, to help people at all times, and to live by the Girl Scout Law.

*Members may substitute for the word God in accordance with their own spiritual beliefs.

Girl Scout Law:

I will do my best to be:
honest and fair, friendly and helpful,
considerate and caring, courageous and strong,
responsible for what I say and do,
and to respect myself and others,
respect authority, use resources wisely,
make the world a better place,
and be a sister to every Girl Scout.